YOUR TRAINING RECORD

As you complete any of the required trainings (see next 2 pages), you will receive a confirmation of completion from the Adult Learning department. You might wish to record these completions on a form such as this one so that you maintain a record for yourself. We send a training record report to Service Unit Directors a couple times during the membership year. You can review your record with your Service Unit Director, or contact us for a copy of your record: adultlearning@girlscouts-ssc.org.

Required Training	Date Completed

Optional Enrichment Trainings

All other courses that you take, both formal and informal, are considered "**Enrichment Trainings**" and are tracked by you.

These include courses such as: GSUSA Course #100, Jubilation, Septoberfest, Annual Meeting Workshops, etc., and any classes that you take from any source (e.g., a community offering) that enhances your role as a Girl Scout leader.

You can track all of your trainings on one record, or keep a separate one for enrichment trainings. The council office does not maintain this record, so it is important that you do.

Enrichment Training	Date Completed