How to Redeem Cookie Dough for Troop Overnight Travel

- Cookie Dough will be reimbursed when the Intent to Travel with Troop & Use Cookie Dough form is completed and signed by the Troop Leader/Co-Leader and a Council Staff member.
- Compile all Cookie Dough and complete the Cookie Dough Redemption Detail section at the end of this form. Please submit ALL Cookie Dough for your trip at one time.
- Include a copy of your travel flyer or other written communication.
- Include a copy of the signed and approved Intent to Travel with Troop & Use Cookie Dough form.
- If Cookie Dough is being shared to cover the costs for sisters, please note this on the Cookie Dough with the names of the sisters.
- Please allow at least **two weeks** to receive your check if all the following is submitted.
- Forward this completed form to the Council Office, Customer Care.
- Please note: Girl Scouts of Silver Sage Council will return the unused portion of a $10 or $25 credit in $5 dough/bonus slips to the girl. Be sure the girl’s name and address is on her slip. **No cash refunds will be given for any surplus credit.** Example: if a girl uses a $10 bonus for an $8 event, the $2 will not be returned.

**Troop Travel Only**

Event Name ___________________________________________ Event Date(s) ________

Please make payable Troop# _______ (checks will only be made to a Troop)

Mail to__________________________________________________________

Address ________________________________________________________

Street City/State ZIP

Please Continue to Cookie Dough Detail at end of this form.

How to Redeem Cookie Dough for Destinations

- Cookie Dough may be used for Destinations once a girl has been accepted in writing to a Destination. Cookie Dough can be used for Travel Expenses (plane tickets, transfers, etc.) or Destination payment.
- Payment will be made directly to the Destination sponsor for event payment. If using Cookie Dough for travel expenses, receipts must be turned in with this form and Cookie Dough and a check will be issued to the parent/guardian.
- Compile all Cookie Dough and complete the Cookie Dough Redemption Detail section at the end of this form.
- Include a copy of your acceptance letter to the Destination.
- Forward this completed form to the Boise Council Office, Customer Care.
- Please allow at least **two weeks** for payment.
- Please note: Girl Scouts of Silver Sage Council will return the unused portion of a $10 or $25 credit in $5 dough/bonus slips to the girl. Be sure the girl’s name and address is on her slip. **No cash refunds will be given for any surplus credit.** Example: if a girl uses a $10 bonus for an $8 transfer, $2 will not be returned.

**Destination Only**

Destination Name ___________________________________________ Destination Date(s) ________

Please make payable ___________________________________________ (Destination Sponsor or Parent/Guardian)

Mail to__________________________________________________________

Address ________________________________________________________

Street City/State ZIP

Please Continue to Cookie Dough Detail at end of this form.
How to Redeem Cookie Dough for Gold Award Projects

- Cookie Dough may be used for Gold Award Projects when expenses/budget is approved by the Gold Award Committee.
- Cookie Dough can be used for items that relate directly to the project (printing, building materials, resources) and cannot be used for any personal gain (laptop to build a website, power tools to build the project, etc.) Cookie Dough will only be reimbursed for items that are detailed in the approved project proposal budget.
- Detailed receipts must be turned in with this form for approval of the Gold Award Committee. Committee will review, approve and submit for payment. Committee will contact participant with any questions on expenses or denials.
- Obtain signature of either Troop Leader/Co-Leader or Gold Award Project Advisor
- Compile all Cookie Dough and complete the Cookie Dough Redemption Detail section at the end of this form.
- Forward this completed form to the Boise Council Office, Program Department.
- Please allow at least two weeks for payment. (Payment will only be made to the parent/guardian)
- Please note: Girl Scouts of Silver Sage Council will return the unused portion of a $10 or $25 credit in $5 dough/bonus slips to the girl. Be sure the girl’s name and address is on her slip. No cash refunds will be given for any surplus credit. Example: if a girl uses a $10 bonus for an $8 printing, $2 will not be returned.

**Gold Award Only**

- Girl Name_____________________________________________
- Please make payable_______________________________________ (Parent/Guardian)
- Mail to________________________________________________________
- Address________________________________________________________
  Street
  City/State
  ZIP

**Cookie Dough Redemption Detail**

<table>
<thead>
<tr>
<th>Year of Cookie Dough</th>
<th>Amount in $5’s</th>
<th>Amount in $10’s</th>
<th>Amount in $25’s</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Authorization**

- Troop Leader/Co-Leader or Gold Award Project Advisor/Date
- Council Staff Member Member/ Date

Please send completed, signed form with all attached Cookie Dough and supporting documentation to the Boise council office.