

8948 W. Barnes St Boise, ID 83709 (208) 377-2011 or (800) 846-0079 Fax: (208) 377-0504 www.girlscouts-ssc.org

Effective Date

1/4/19

Purpose

To define the cancellation of property, to everyone that reserves the use of any Girl Scouts of Silver Sage property.

Person(s) Accountable

Property Manager is responsible for this Policy

Policy

Cancellations 90 days or more:

100% of collected money, including deposit, will be returned to the user minus a \$25.00 administration fee.

Cancellations 30 to 90 days

50% of deposit will be forfeited to the Girl Scouts of Silver Sage. Any additional payments made will be returned to the user minus a \$25.00 administration fee.

Cancellations less than 30 days

100% of the deposit will be forfeited. Any extra money paid towards the full use fee will be returned to the User minus a \$25.00 administration fee.

Cancellations 2 Weeks or less

100% of the Rental fee will be forfeited

If for any reason the Girl Scouts of Silver Sage Council is forced to cancel a reservation all money that has been paid will be refunded to the user.