

SERVICE UNIT TROOP ORGANIZER

PURPOSE		APPOINTED BY		TERM
Serves as the liaison between the troops in the assigned Service Unit and the Council Placement team, and the Service Unit team.		Service Unit Manager or Girl Scouts of Silver Sage's Membership Manager		One membership year Renewable
RESPONSIBILITIES	• Work in partnership with the Troops, Service Unit Recruiter, and Council's Membership Manager to manage girl & adult placement in troops. • Work together with the Service Unit Recruiter to build well-functioning troops. • Link newly created volunteers with the appropriate Service Unit team member, i.e., Service Unit Mentor, Service Unit Product Manager, Service Unit Manager • Provide one-on-one or group assistance to troop leaders regarding the registration process • Maintain current and accurate information on troops and leaders in the Service Unit • Communicate clearly and consistently any updates, changes, and needs regarding troops and the Participation Catalog to Council's Membership Manager. • Encourage troop leaders to open their troops to new members • Participate in Service Unit meetings and be part of the Service Unit team • Promote GSUSA & Girl Scouts of Silver Sage Council			
REQUIRED QUALIFICATIONS	• Must be at least 18 years old • Be a registered Girl Scout member and have a current background check on file. • Accept and adhere to the purpose and principles of the Girl Scout movement and the goals of GSUSA and Silver Sage's Council • Strong verbal and organizational skills			
DESIRED STRENGTHS & ATTITUDES	• Outgoing and excited about promoting Girl Scouts with positive energy • Good oral, verbal, and written communication – express ideas and facts clearly and accurately • Active listening, comfortable with public speaking, problem-solving skills • Understand and can articulate the benefits of the Girl Scout Leadership Experience			
MARKETABLE SKILLS	• Relationship Management • Time Management • Public Speaking & Presentation • Coaching, Mentoring			
APPOINTMENT				
Your appointment for the above position begins on _____		and will continue to September 30, 20____		
Service Unit Troop Organizer	Printed Name	Signature	Date	
Appointed by	Printed Name	Signature	Date	

THANK YOU FOR VOLUNTEERING!