



PROGRAM CREDIT REIMBURSEMENT FOR A SERVICE UNIT EVENT

Girl Scouts of Silver Sage
8948 W Barnes St. Boise,
ID 83709
(208) 377-2011 or
(800) 846-0079
customer@girlscouts-
ssc.org

How to Redeem Program Credits for Service Unit Events:

- Events can accept Program Credits when the Intent to Operate a Service Unit Program Event form is completed and signed by the Service Unit Manager and the Council office.
- Compile all Program Credits and complete the form below. Please submit all Program Credits for a specific event at one time.
- Include a copy of your event flyer, or other written communication.
- Include a copy of the signed, approved Intent to Operate a Service Unit Program Event form.
- **If Program Credits are being used between sisters, please not the sister's name on the Program Credits.**
- If the event has more than one price level, submit a list showing the names of the girls participating and what price level they are paying.
- Please allow two weeks for check reimbursement.
- No cash refunds will be given for any surplus credit. Example: if a girl uses a \$10 bonus for an \$8 event, the \$2 will not be returned.
- Return this completed form with Program Credits to the Council office at the address above.

Event Name: _____

Event Date(s): _____

Are you requesting a check ☐ or using the _____ Service Unit Holding Account ☐

If you are requesting a check, please make payable to SU# _____ or Troop # _____

(checks will only be made to a Service Unit or Troop)

Mail to: _____

Address: _____

Year of Program Credits	Amount in \$5's	Amount in \$10's	Amount in \$25's	Street	City/State	ZIP
				Total		
Grand Totals						

Authorization

Service Unit Treasurer or SUM Signature/Date

Membership Staff Signature/Date