



PROGRAM CREDIT REIMBURSEMENT FOR TROOP OVERNIGHT TRAVEL

Girl Scouts of Silver Sage
8948 W Barnes St, Boise, ID 83709
(208) 377-2011 or (800) 846-0079
www.girlscouts-ssc.org

How to Redeem Program Credits for Troop Overnight Travel

- Please allow at least **3 weeks** to receive your check once all the following is submitted.
- Program Credits can be reimbursed when the Intent to Travel form has been completed and approved by a Council Staff member.
- Compile all Program Credits and complete the Redemption Detail section at the end of this form.
- Please attach all receipts already collected.
- Please submit **ALL** Program Credits for your trip at one time.
- Include a copy of the signed and approved Intent to Travel.
- If Program Credits are being shared to cover the costs for sisters, please note this on the Program Credits with the names of the sisters.
- If you are looking for a reimbursement before your trip, please attach any receipts from payments made prior to your trip.

Event Name _____ Event Date(s) _____

Please make payable Troop# _____ (checks will only be made to a Troop) SU# _____

Mail to _____

Address _____
Street City/State ZIP

Program Credit Redemption Details

Name of Girls going on the Trip	Year of Program Credits	Amount in \$5's	Amount in \$10's	Amount in \$25's	Amount in \$50's	Total

Name of Girls going on the Trip	Year of Program Credits	Amount in \$5's	Amount in \$10's	Amount in \$25's	Amount in \$50's	Total
Grand Totals						

Authorization

Troop Leader/Date

Council Staff Member/Date

Please send completed, signed form with all attached Program Credits and supporting documentation to

Girl Scouts of Silver Sage Attn. Customer Care

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