



## Nondisclosure Agreement for Girl Scout Volunteers

Girl Scouts of Silver Sage  
8948 W Barnes St, Boise, ID 83709  
(208) 377-2011 or (800) 846-0079  
[www.girlscouts-ssc.org](http://www.girlscouts-ssc.org)  
[customercare@girlscouts-ssc.org](mailto:customercare@girlscouts-ssc.org)

This Nondisclosure Agreement (“Agreement”) is made and entered into as of \_\_\_\_\_ by and between \_\_\_\_\_ (“Volunteer”), residing at \_\_\_\_\_ and Girl Scouts of Silver Sage, a not-for-profit corporation incorporated under the law of the State of Idaho, Oregon, Wyoming and Nevada, located at 8948 W Barnes St, Boise, ID 83709 with respect to the following facts:

Those that serve as volunteers with Girl Scouts of Silver Sage (“Girl Scout Volunteers” or “Volunteers”) are often exposed to pricing information, trade secrets, and other nonpublic information that is required to conduct Girl Scouts of Silver Sage business (“Confidential Information”), including information that can be used, alone or with other information, to identify individual (“Personal Data”). For example, Volunteers often gain access to names, addresses, phone numbers, email addresses, and other data relating to members, donors, volunteers, staff, event attendees, customers, and community partners. Because Girl Scouts of Silver Sage is legally obligated to prevent the unauthorized disclosure of this information, we can only accept Volunteers who have agreed to meet this obligation.

As a **Girl Scout Volunteer**, I hereby agree that during my time as a Volunteer and at any time after my association with Girl Scouts of Silver Sage:

### Treatment of Confidential Information

- I will only use Confidential Information made available to me in the course of my responsibilities as a Volunteer as directed by the organization;
- I will maintain all Confidential Information disclosed to me in strict confidence;
- I will not make copies, capture screenshots or photographs, create summaries, notes, or recordings, or do anything else to generate duplicates, replicas, or other reproductions of any Confidential Information disclosed to me;
- I will use Confidential Information solely for the purpose of administering the activities associated with the information disclosed to me and only to the extent necessary for such purpose; and
- I will not disclose, share, or transfer any Confidential Information to any person without prior written authorization of Girl Scouts of Silver Sage unless required to do so by law.
- If I become aware that any Confidential Information I received should not have been disclosed to me, I will not use it or further disclose it in any manner, I will immediately notify Girl Scouts of Silver Sage of the improper disclosure, and I will take the steps requested by Girl Scouts of Silver Sage to correct the error.

I understand that these obligations apply to Confidential Information disclosed to me verbally, by allowing me to access computer systems and view or download data, by providing me with emails or access to other electronic files, by sharing paper documents, by allowing third parties to share Confidential Information with me and/or Confidential Information disclosed to me in any other manner.

### Retention of Confidential Information

I agree to retain the Confidential Information only for as long as necessary to fulfill the purpose for which it was collected, or as directed by Girl Scouts of Silver Sage. I will return the Confidential Information to Girl Scouts of Silver Sage whenever it is requested or if directed to do so, I will instead destroy it in a way that ensures it cannot be intercepted, reassembled, or recovered. I will return all Personal Data to Girl Scouts of Silver Sage immediately upon the conclusion of the event or fulfillment of the purpose for which it was disclosed to me, and in all cases, no later than at the completion of the

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Last Updated 07/10/2025

then-current Girl Scout year. I will not, under any circumstances, retain any Confidential Information past the end of the Girl Scout year during which it was disclosed to me. I acknowledge that my obligation to return, securely delete, or destroy Confidential Information extends to all Confidential Information disclosed to me in any manner or otherwise falls into my possession, custody, or control, including all copies, backups, and archives thereof. With respect to Confidential Information I have been directed to securely delete or destroy, I will, at the request of Girl Scouts of Silver Sage, immediately provide written certification of the steps I have taken to comply with such request.

### **Compliance with Laws & Regulations**

I hereby acknowledge my obligation to comply with all applicable data privacy laws, including the General Data Protection Regulation (EU) 2016/679 (GDPR), the laws of the United States of America, the State of Idaho, Oregon and Nevada and any other applicable regulations concerning the collection, use, safeguarding, and destruction of Personal Data.

If I lose or suspect the loss of any Personal Data disclosed to me or I become aware of a security breach involving Personal Data, I agree to notify Girl Scouts of Silver Sage right away and cooperate in any investigation and remediation efforts as required by law.

### **General Provisions**

I understand that failure to comply with this agreement may jeopardize my continued association as a Girl Scouts of Silver Sage Volunteer and, in addition, may subject me to other liability.

I understand that any breach of this Agreement may cause Girl Scouts of Silver Sage irreparable harm for which money damages are not a sufficient remedy, and Girl Scouts of Silver Sage shall therefore be entitled to equitable relief, including without limitation injunctive relief or specific performance, in addition to any other remedy available at law or in equity, without the posting of a bond.

This Agreement shall be governed by, interpreted, and construed in accordance with the laws of the State of Idaho, Oregon and Nevada, without regard to conflict of law principles (other than Section 5-1401 of the General Obligations Law). All disputes arising out of or in connection with this Agreement shall be adjudicated in the state or federal courts of the State of Idaho, Oregon and Nevada and each party to this Agreement irrevocably consents to the exclusive jurisdiction of any such court or tribunal for purposes of the aforesaid action, suit or proceeding.

**Please complete the section below acknowledging your agreement to the conditions above, as the volunteer gaining access to and use of Girl Scouts of Silver Sage Confidential Information.**

Girl Scouts of Silver Sage

VOLUNTEER

By: \_\_\_\_\_

By: \_\_\_\_\_

Name:

Volunteer Name:

Title:

Volunteer Position: