



**PERMISSION TO MEET
IN THE HOME
APPLICATION & APPROVAL**

Girl Scouts of Silver Sage
8948 W Barnes St, Boise, ID 83709
(208) 377-2011 or (800) 846-0079
www.girlscouts-ssc.org
customercare@girlscouts-ssc.org

**COUNCIL APPROVAL IS REQUIRED FOR ANY MEETINGS AND/OR ACTIVITIES
THAT WILL BE HELD IN A PRIVATE HOME.
ALLOW 2 WEEKS FOR PROCESSING.**

Troop Information

Permission application for ☐ Regular Meeting ☐ Activity

Troop # _____ Service Unit #: _____

Troop Leader 1 First & Last Name: _____

Best Phone Number: _____

Troop Leader 2 First & Last Name: _____

Best Phone Number: _____

Volunteer who owns the home where meetings/activities will take place: _____

Volunteer's Address & City: _____

Best Phone Number: _____

of Girls in the Troop _____

of Additional Adults (18 years or older) present in the home during the troop meeting/activity: _____

Names of additional adults in the home: 1. _____ 2. _____

Will there be a First-Aider available at each troop meeting? ☐ Yes ☐ No

If "Yes" who will be the First-Aider? First & Last Name _____

Expiration Date of First Aid/CPR Certificate _____

Please initial each of the following items to acknowledge that you have read and understood the guidelines.

- ☐ Meetings at home require a minimum of two leaders to be present at every meeting/activity held at a private home. Leaders must be unrelated (one must be a female), current Girl Scout members, have a valid background check on file and have completed all required leader training (New Leader Orientation, Child Abuse and Neglect Prevention, Volunteer Toolkit, Girl Scouts in the Outdoors).
- ☐ All adults, 18 and older, living in the home, OR who are regularly at the home must be members and have a current background check.
- ☐ The home meeting space must be safe, secure, clean, and smoke-free. There should be a separate restroom for girls and one for adults. Items in the home that may be hazardous, including alcohol or firearms, must be locked up and completely inaccessible to the girls.
- ☐ Pets should be in a safe and secure location, separate from the girls while the girls are in the home.

- ☐ Volunteer-to-girls ratios must be met at all times. During all meetings/activities, approved volunteers must be present according to the ratios of girls to volunteers. Consult Safety Activity Checkpoints for ratio information.
- ☐ All First Aid requirements must be met as required by Safety Activity Checkpoints.
- ☐ A complete first aid kit is on-site and easily accessible by all leaders during meetings and activities.
- ☐ Backyard pools are fenced, and recreational apparatus that are deemed unsafe in Safety Activity Checkpoints, such as outdoor trampolines, equipment, and tools are safely sectioned off.
- ☐ GSSSC Emergency information card is easily accessible by all leaders.
- ☐ Every troop parent/guardian has signed the Permission for Special Activity form and agreed to have their girl meet in the home.
- ☐ Read through Safety Activity Checkpoints, Volunteer Policies & Procedures, and Volunteer Essentials to make sure girls stay safe.
- ☐ All overnights require a completed "Intent to Travel – For All Overnights" to be submitted to customer care@girlscouts-ssc.org 4 weeks before the overnighter takes place.
- ☐ The presence of younger or older siblings of the girls or children of leaders who are not of appropriate age to participate in the group's activities (also known as 'tagalongs') can distract girls from their planned activities and distract leaders from providing the proper supervision. 'Tagalongs' should be kept separate from the troop meeting space with alternative adult supervision.

We will be using the following parts/rooms of the house (Check all that apply):

- ☐ Living Room ☐ Family Room ☐ Kitchen ☐ Bonus/Craft Room ☐ Outdoors (patio, grass area, etc.)

Submitting this form for approval does not release the homeowner from any liability. Should there be an accident or incident, the homeowner's insurance may come into play. Council staff may visit troop meetings without prior notice to verify that the meetings are being conducted according to the agreed-upon expectations.

Name of person completing this form: _____

Troop Role: _____ Signature: _____ Date: _____

FOR OFFICE USE ONLY

☐ Home application approved.

☐ Home application not approved for the following reason: _____

Signature of Council Staff: _____ Date: _____

Email the completed form to customer care@girlscouts-ssc.org or mail to 8948 W Barnes St, Boise, ID 83709